



Waroona Agricultural Society (Incorporated)

BY-LAWS

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1.1 STUD CATTLE REGULATIONS

Re:

R.A.S. ruling, all cattle are to come from brucellosis and T.B. certified herds only.

TUBERCULOSIS: All cattle entering the show must have been tested by the single intradermal tuberculin test by a qualified Veterinary Surgeon no longer than six months prior to the show. A clearance certificate must be provided.

BRUCELLOSIS: All breeding cattle entered for the show must:—

- a) Originate from a certified or accredited brucellosis free herd, or;
- b) Originate from a herd which is not under quarantine for brucellosis and has had a complete clean herd test. The individuals must then be held in isolation for not less than 60 days after the herd test and tested for brucellosis with negative results. The individual animals must then remain in isolation until exhibited.
- c) No breeding cattle from herds in quarantine for brucellosis are eligible for showing.

REGULATIONS

1. All livestock must be the property of the exhibitor at least one month before the date of the show. Exhibitors to give date of birth on entry form.
2. Exhibitors may be required to make a statutory declaration regarding the accuracy of their entry if the committee so desire.
3. If any exhibitor gives a wrong description of his or her exhibit with the intention of deceiving the Society, he or she shall be disqualified from exhibiting at any future show and shall forfeit all fees paid.
4. No exhibit can take more than one first prize in its or any other section, except special groups, champion classes.
5. Bulls over 12 months of age must have rings or other holds in their noses and be led.
6. The committee reserves the right of refusing or cancelling any entry without reason for so doing.
7. The decision of the committee on all points shall be final without recourse.
8. The judges may withhold prizes for such exhibits if they deem unworthy.
9. All Stud livestock exhibits must be on the ground for judging by 8.45 a.m.
10. No appeal against decisions of the judges shall be entertained unless made in writing 30 minutes after the award has been made on the day of the Show and

a deposit of \$4.00 made, which will be forfeited if the committee consider the same to be frivolous. Stewards to be made aware of the fact at the time. All appeals to be heard and decided on the day of the Show.

11. Exhibits must not be removed, except by permission of the Stewards.
12. Vehicles are not allowed on the Show Ground. (Except Disabled Passes).
13. All exhibits must be ready for judging as their respective classes are called, otherwise they will not be allowed to compete.
 - a) All entries are received subject to these Show Regulations and By-Laws, the special regulation in each section and to the uniform By-law made under the Royal Agricultural Society Act, 1926.
 - b) The Society may refuse any entry without giving any reason therefore.
 - c) The Committee may at any time disqualify from exhibiting either indefinitely or for such a period as they think fit, any exhibitor who has, in the opinion of the committee, been guilty of any breach of these regulations, or whose conduct, whether at or during any show of the Society has in the opinion of the Committee been such that he/she is unfit to exhibit at any show of the Society.
 - d) No person who has been disqualified from exhibiting at any show of the Royal Agricultural Society of Western Australia, Incorporated, or any Show of the society affiliated therein, shall during the period of disqualification be allowed to act as agent, representative or servant of the exhibitor at any show of the Society.
 - e) Livestock which has been exhibited at any unregistered show shall be disqualified from competing at any show of the Society and the progeny of such stock shall also be disqualified.
 - f) During the period of disqualification, no entry will be received from any person disqualified by the Royal Agricultural Society of Western Australia Incorporated) and should any entry be accidentally accepted, it shall be deemed to be invalid and the entry fee will be returned.
14. Any exhibit for which no class is provided, likely to benefit the Show, if entered as an extra in a competition section, may be recommended a prize or certificate if considered meritorious but no prize can be recommended by the judges if the list contains a class in which the same can compete.
15. In the event of two exhibitors gaining an equal number of points, the one

with the most first exhibits will be awarded the trophy.

16. The Society will be under no liability for any loss or damage suffered by or attributed to, the negligence of the Society, or any of its servants or otherwise howsoever.
17. All unclaimed prize money after three months to revert to the Society.
18. SOUTH WEST ZONE RULING, MEMBERS AND JUDGES ARE ADMITTED FREE. ALL OTHER ADMISSIONS TO BE CHARGED FOR ENTRY INTO SHOW GROUND.

1.2 TRADE CATTLE

1. Exhibits may be pasture and / or crop fed. Pasture and/or crop fed cattle are cattle grazed on grasslands, natural or improved, which may include lucerne or other green crops and includes any growing crop with matured head or ear. Cattle must not be stall fed other than while in transit from home pasture to abattoir. Exhibits may be supplementary fed in paddocks on cereal or clover hay or cereals until August 31.

Cattle are not to be grain assisted.

2. Number of entries — There shall not be more than two entries per exhibitor in the Beef Carcass Competition only.
3. Exhibits must show no more than 4 tooth.
4. All cattle to be bona fide sale.
5. Cattle will be removed to the appropriate abattoir at the expense of the Society and held there until slaughter on the following kill day. Insurance against loss or damage is the Owner's responsibility.
6. The carcasses are to remain the property of the buyer, but must be available for exhibition on the day of the carcass judging.
7. The Stewards are empowered to reject exhibits which in their opinion are not worthy exhibits of trade cattle.
8. In the event of the judge and/or judges deciding that the exhibits in any case are not worthy of a prize, no prizes will be awarded.
9. Entries must be the bona fide property of the exhibitor for at least 3 months prior to the date of closing of entries.
10. When judging the carcasses, bruising will not be taken into account.
11. The judge's decision will be final. In the event of any doubt regarding age of entry, the judges may call for the application of a dentition examination by a veterinary surgeon.
12. The Society reserves the right to: -
 - a) Vary the arrangements in relation to selling, processing, etc, which may be necessary through unforeseen circumstances.

- b) Adjudicate upon any question for which provision has not been made in these conditions.
- c) In the event of insufficient entries, the Society reserves the right to convert the class to the trade cattle section with necessary adjustment to the entry fees.

13. Entry fees will be deducted from the proceeds of sale.

14. A 5% commission will be deducted from the gross sale proceeds by the Waroona Agricultural Society.

15. All carcasses to be judged as per MSA Criteria.

16. Unless prior arrangements are made with the Chief Steward (Trade competition), all purchases must be paid for within 14 days of invoice.

Interest will apply if payment is not received within this time.

The Waroona Agricultural Society will make payments within 28 days of the show.

17. Points judging will be allocated as follows:

Type and Conformation	40 points
Muscling Degree of Finish	40 points
Evenness of Pen	20 points
Total	100 points

18. Dependent on cattle buyer, not all stock may enter 'On the Hook'.

1.3 HALL

1. Exhibits to be on the ground as stated in sections.
2. **Every exhibit must be grown by or be the work of the exhibitor.** Any exhibitor may be called up to make an affidavit to that effect.
3. Exhibitors may be required to make a statutory declaration regarding the accuracy of their entry if the committee so desire.
4. If any exhibitor gives a wrong description of his or her exhibit with the intention of deceiving the Society, he or she shall be disqualified from exhibiting at any future show and shall forfeit all fees paid.
5. No exhibit can take more than one first prize in its or any other section.
6. The committee reserves the right of refusing or cancelling any entry without reason for doing so.
7. The decision of the committee on all points shall be final without recourse.
8. The judges may withhold prizes for such exhibits as they deem unworthy.
9. No appeal against decisions of the judges shall be entertained unless made in writing on the day of the Show and a deposit of \$4.00 made, which will be forfeited if the committee consider the same to be frivolous. Stewards to be made aware of the fact at the time. All appeals to be heard and decided on the day of the Show.
10. **Exhibits must not be removed before 4.30 pm on the day of the Show, except by permission of the Stewards. All Exhibits to be collected by 5.30pm.**
11. Vehicles are not allowed on the Show Ground on the day of the show. (Except Disabled Passes)
12.
 - a) All entries are received subject to Show Regulations and By-laws, the special regulation in each section and to the uniform By-law made under the Royal Agricultural Society Act, 1926.
 - b) The Society may refuse any entry without giving any reason therefore.
 - c) The committee may at any time disqualify from exhibiting either indefinitely or for such a period as they think fit, any exhibitor who has, in the opinion of the committee, been guilty of any breach of these regulations, or whose conduct, whether at or during any show of the Society has in the opinion of the

committee been such that he is unfit to exhibit at any show of the Society.

d) No person who has been disqualified from exhibiting at any show of the Royal Agricultural Society of Western Australia Incorporated, or any show of the Society affiliated therein, shall during the period of disqualification be allowed to act as agent, representative or servant of the exhibitor at any show of the Society.

e) During the period of disqualification, no entry will be received from any person disqualified by the Royal Agricultural Society of Western Australia, Incorporated, and should any entry be accidentally accepted, it shall be deemed to be invalid and the entry fee will be returned.

13. Any exhibit for which no class is provided, but is likely to benefit the State if entered as an extra in a competition section, may be recommended a prize or certificate if considered meritorious, but no prize can be recommended by the judges if the list contains a class in which the same can compete.
14. In the event of two exhibitors gaining an equal number of points, the one with the most first exhibits will be awarded the trophy.
15. The Society will be under no liability for any loss or damage suffered by, or attributed to, the negligence of the Society, or any of its servants or otherwise howsoever.
16. All unclaimed prize money after two weeks to revert to the Society.
17. SOUTH WEST ZONE RULING - MEMBERS AND JUDGES ARE ADMITTED FREE. ALL OTHER ADMISSIONS TO BE CHARGED FOR ENTRY INTO SHOW GROUND.

1.4 POULTRY

1. Infested or diseased birds shall be withdrawn from the Poultry Pavilion and the entry fee will be forfeited by the exhibitor
2. Judging shall be by the Australian Poultry Standards. The British Standards will be used where appropriate. Judges will be advised of the judging standard prior to the judging on the day of the Show.
3. Exhibitors to be on the ground as stated in sections.
4. All livestock must be the property of the exhibitor at least one month before the date of the show.
5. Exhibitors may be required to make a statutory declaration regarding the accuracy of their entry if the committee so desire.
6. If any exhibitor gives a wrong description of his or her exhibit with the intention of deceiving the Society, he or she shall be disqualified from exhibiting at any future show and shall forfeit all fees paid.
7. All eggs are to be cracked and become the property of the Waroona Agricultural Society Poultry Club unless arrangements for particular eggs are made with the Chief Steward by the owner prior to judging.
8. Two birds per class only.
9. No exhibit can take more than one first prize in its or any other class.
10. The committee reserves the right of refusing or cancelling any entry without reason for so doing. The decision of the committee on all points shall be final without recourse.
11. Theft of birds or eggs can result in life disqualification.
12. The judges may withhold prizes for such exhibits as they deem unworthy.
13. All poultry exhibits must be on the ground for judging by 8.30am.
14. Exhibits accepted between 7.00am—8.30am. Judging commences at 9.00am.
15. No appeal against decisions of the judges shall be entertained unless made in writing on the day of the Show and a deposit of 4.00 made, which will be forfeited if the committee consider the same to be frivolous. Stewards to be made aware of the fact at the time. All appeals to be heard and decided on the day of the Show.
16. Exhibits must not be removed without permission of the stewards.
17. Vehicles not allowed on the Show Ground without prior permission.
18. All exhibits must be ready for judging, as their respective classes are called, otherwise they will not be allowed to compete.
 - a) All entries are received subject to these Show Regulations and By-laws, the special regulation in each section and to the uniform By law made under the Royal Agricultural Society Act, 1926.

- b) The Society may refuse any entry without giving any reason therefore.
 - c) The committee may at any time disqualify from exhibiting either indefinitely or for such a period as they think fit, any exhibitor who has, in the opinion of the committee, been guilty of any breach of these regulations, or whose conduct, whether at or during any show of the Society has in the opinion of the committee been such that he is unfit to exhibit at any show of the Society.
 - d) No person who has been disqualified from exhibiting at any show of the Royal Agricultural Society of Western Australia, Incorporated, or any show of the society affiliated therein, shall during the period of disqualification be allowed to act as agent, representative of the exhibitor at any show of the Society.
 - e) During the period of disqualification, no entry will be received from any person disqualified by the Royal Agricultural Society of Western Australia, Incorporated and should any entry be accidentally accepted it shall be deemed to be invalid and the entry fee will be returned.
19. In the event of two exhibitors gaining an equal number of points, the one with the most first exhibits will be awarded the trophy.
20. The Society will be under no liability for any loss or damage suffered by or attributed to the negligence of the Society or any of its servants or otherwise howsoever.
21. All unclaimed prize money after two weeks to revert to the Society.
22. SOUTH WEST ZONE RULING - MEMBERS AND JUDGES ARE ADMITTED FREE.
ALL OTHER ADMISSIONS TO BE CHARGED FOR ENTRY INTO SHOW GROUND.

1.5 CHANGES TO SECTION ENTRY FEES AND PAYMENTS

Meeting date	RULE AND AMENDMENTS
21st May, 2015	General Business 7.1 "Proposed Steward recommendations to changes in their Sections <u>entry fees and payments</u> need to be approved at a meeting."

1.6 JUDGES PAYMENTS

Meeting date	RULE AND AMENDMENTS
17 th September, 2015	<p>7. General Business 'A decision was made to allow Stewards to pay Judges what they deem suitable in each particular section or circumstance. Consultation with the Executive, however, on changes that are substantially higher than normal is required.'</p>
20 th April, 2017	<p>8.1 General Business Moved: E. Gilbert 'Prior to the ordinary Committee meeting immediately preceding the Show, any steward, or section of the Show, who needs to make payment to a <u>Judge or Judges</u>, be it for their services, travel, accommodation, meals etc, is to provide a recommendation of how many judges and how much each is to be paid to the Committee. The Committee may then approve, amend or delete any of the recommended payments as it sees fit pursuant to the Constitution. No additions or amendments to the approved payments will be made unless done retrospectively by application to the Committee at a meeting following the Show.'</p> <p>Seconded: B. Hatch Carried</p>

1.7 JUDGES PAYMENTS FOR HALL AND CHILDREN'S HALL

Meeting date	RULE AND AMENDMENTS
October 3 rd , 2013	8.a Moved: M. Ellis, Seconded : J. Kennington that Hall and Children's Hall judges who judge both sections be paid double the current rate. Carried
December 13 th , 2014	Moved: M. Ellis, Seconded: C. Archibald that Judges payments for Hall and Children's Hall for 2014 be \$40 for one area to be judged and \$80 for two areas. This can either be in two areas in the Hall (or) Seniors and Children's Hall. This is in support of a motion moved at 3 rd October 2013 meeting, item 8.a. Carried
September 9th, 2015	Moved: E. Platell, Seconded: J. Kennington that Judge payments for Hall and Children's Hall be \$50 for one area to be judged and \$75 for two areas. This can either be two areas in the Hall or Seniors and Children's Hall. Carried

1.8 OPERATIONAL POLICY OF EACH SHOW SECTION

SECTION	SPONSORS	ENTRY FEES	PLACING CARDS	JUDGES PAYMENTS	OTHER
CARRIAGE	Steward arranges prizes	Paid prior to Wed before Show to Secretary's office	Carriage steward prepares labelled envelopes of each classes individual prize money prior to the show. At presentations, envelopes are handed to winners by Steward. Classes where prize money wasn't handed to go back to Treasurer on show day along with documentation of all winners of classes and money handed out.	Arranged prior to show. Treas has ready for Steward on Show day to hand to Judge	Arrange a runner so Treas can hand out winner's envelopes.
HACK	Steward arranges prizes	Paid to Hack representative at Ring office on oval on Show day	Same as Carriage	Arranged prior to show. Treas has ready for Steward on Show day to hand to Judge	Arrange a runner so Treas can hand out winner's envelopes.
HALTER	Some donor money paid to WAS then Steward arranges prizes. WAS purchases winner's rugs prior to receiving sponsorship to allow for	Paid prior to Wed 5.00pm before Show to Secretary's office	Same as Carriage	Arranged prior to show. Treas has ready for Steward on Show day to hand to Judge	Arrange a runner so Treas can hand out winner's envelopes.

	them to be ordered and arrive in time.				
TRADE CATTLE	Mostly cash prizes. Steward arranges prizes, Tognelas bring in their own prize.	Deducted from proceeds of Cattle sales	Same as Carriage	No judge payments	Presentations of awards are on the Friday night BBQ after the show.
STUD CATTLE	All cash prizes.	Paid prior to Fri before Show to Secretary's office	Same as Carriage	Arranged prior to show. Treas has ready for Steward on Show day to hand to Judge	
POULTRY	Steward arranges prizes	Paid prior to Mon before Show to Secretary's office	Same as Carriage	Arranged prior to show. Treas has ready for Steward on Show day to hand to Judges	
HALL	Hall stewards purchase most prizes. Some donors bring in their own prize.	Paid prior to Wed before Show to Secretary's office	Hall Steward sends placings to Treas. Winners present tear off placing card to collect	Arranged prior to show. Treas has ready for Steward on Fri night to hand to Judges	
CHILDREN'S HALL	Stewards purchase most prizes. Some donors bring in their own prize.	Paid prior to Wed before Show to Secretary's office	Children's Hall steward sends placings to Treas. Winners present tear off placing card to collect	Arranged prior to show. Treas has ready for Steward on Fri night to hand to Judges	

PHOTOGRAPHY	Steward arranges prizes	Paid prior to Wed before Show to Secretary's office	Photography steward sends placings to Treas. Winners present tear off placing card to collect	Arranged prior to show. Treas has ready for Steward on Wed before show to give to judge on the Thursday	
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2.1 WAROONA CRICKET CLUB

Meeting date	RULE AND AMENDMENTS
2007	<p>Letter to confirm arrangement of 10% of profit after their expenses deducted. Payable ASAP after show day.</p>
11th August, 2011	<p>Cricket Club to be invoiced each year for \$150.</p>
18 th May, 2017	<p>Moved: K. Hull, Seconded: S. Pitter that all Site Fees for Local Community Groups be charged \$150 for each enterprise / site. To be reviewed from time to time. The previous ruling of August 11, 2011 'Percentage of Takings from Service Clubs' is to be cancelled.</p> <p>Those Community Groups who currently have annual sites are: Yarloop CWA Catering in Memorial Hall Waroona Cricket Club Chocolate wheel Waroona Junior Football Catering at Memorial Hall canteen</p> <p>Waroona Lions Club who have been paying \$200 annually will now be charged \$150 for each of their three sites: Animal Nursery, Jim's Kitchen, Lions Train.</p> <p>The Men's Shed and Senior Football are not to be charged at this time as both groups provide 'in kind' help to Waroona Agricultural Society.</p> <p>Arrangements with the following service clubs which are now not relevant are to be cancelled: Waroona Playgroup Parents Tent Waroona Scouts Catering in the Memorial Hall Waroona Red Cross Food outlet next to Poultry shed Harvey Lions Lion's Train. Carried</p>

2.2 WAROONA JUNIOR FOOTBALL CLUB

Meeting date	RULE AND AMENDMENTS
2007	<p>25% of profit after their expenses deducted. Payable ASAP after show day.</p>
11th August, 2011	<p>General Business Waroona Junior Football Club to be invoiced \$200 each year. Football Club to invoice Ag Society to recoup expenses (ie. lunches)</p>
18 th May, 2017	<p>Moved: K. Hull, Seconded: S. Pitter that all Site Fees for Local Community Groups be charged \$150 for each enterprise / site. To be reviewed from time to time. The previous ruling of August 11, 2011 'Percentage of Takings from Service Clubs' is to be cancelled.</p> <p>Those Community Groups who currently have annual sites are: Yarloop CWA Catering in Memorial Hall Waroona Cricket Club Chocolate wheel Waroona Junior Football Catering at Memorial Hall canteen</p> <p>Waroona Lions Club who have been paying \$200 annually will now be charged \$150 for each of their three sites: Animal Nursery, Jim's Kitchen, Lions Train.</p> <p>The Men's Shed and Senior Football are not to be charged at this time as both groups provide 'in kind' help to Waroona Agricultural Society.</p> <p>Arrangements with the following service clubs which are now not relevant are to be cancelled: Waroona Playgroup Parents Tent Waroona Scouts Catering in the Memorial Hall Waroona Red Cross Food outlet next to Poultry shed Harvey Lions Lion's Train. Carried</p>

2.3 WAROONA SENIOR FOOTBALL CLUB

Meeting date	RULE AND AMENDMENTS
11th March, 2010	<p>General Business</p> <p>6. Letter to Seniors Football Club for start of season. To state that cleaner to be employed no more than 3 days after each home game. If not completed in that time a fee will be charged for cleaning. Cleaning to include used showers, toilets, kitchen area, and main room with chairs placed back in original position. Bins must also be emptied.</p>
3 rd July, 2013	<p><u>Letter to Waroona Football Club</u></p> <p><u>CLEANING AGREEMENT - USE OF AGRICULTURAL SOCIETY ROOMS 2013</u></p> <p>For the 2013 Football Season, as per our discussion, we will arrange our own cleaner after each of the Waroona home games and claim for reimbursement from the Football Club at \$35 each at the end of the season .</p> <p>There is no charge for the hire of the rooms.</p>
3 rd April, 2015	<p><u>Letter to Waroona Football Club</u></p> <p><u>CLEANING AGREEMENT - USE OF AGRICULTURAL SOCIETY ROOMS 2015</u></p> <p>For the 2015 Football Season, we wish to arrange our own cleaner after each of the Waroona home games and claim for reimbursement from the Football Club at the end of the season for cleaning, as we have done in the past.</p> <p>The charge for cleaning is \$35, which includes a small fee for cleaning products. There is no charge for the hire of the rooms.</p>
1 st June, 2016	<p><u>Letter to Waroona Football Club</u></p> <p><u>CLEANING AGREEMENT - USE OF AGRICULTURAL SOCIETY ROOMS FOR UMPIRES 2016</u></p> <p>I am writing to confirm an email from Ken Landwehr that the Football Club wish to use the Ag Society rooms for Umpires in 2016.</p> <p>We will arrange a cleaner after each home game at a cost of \$35 and will invoice the Football Club at the end of the Football season.</p> <p>We were generally very happy with the condition the rooms were left in 2015 and most appreciative of this.</p>

	<p>Ken has confirmed that Umpires will receive instructions that the rooms will be kept clean, doors locked and power turned off. We suggest a Waroona Football representative check this after each game.</p> <p>Could you please leave 4 copies of the 2016 fixtures for our committee members and cleaner.</p> <p>Your co-operation is greatly appreciated.</p> <p>Kind regards, Ali Birch Secretary</p>
<p>23rd May, 2017</p>	<p>The President Mr. Shane Della Franca Waroona Football Club P.O. Box 186 WAROONA 6215</p> <p><u>USE OF WAROONA AGRICULTURAL SOCIETY ROOMS FOR UMPIRES</u></p> <p>Dear Shane,</p> <p>I wish to convey our concerns on behalf of the Waroona Agricultural Society regarding the state our rooms have been left in over recent years and herein present our requirements for their use.</p> <ol style="list-style-type: none"> 1. Meeting room, showers and toilets to be left in a reasonable and tidy state. All tape and rubbish to be placed into bins provided. 2. Fans and lights are to be turned off. 3. All windows and doors are to be closed and locked and blinds closed. 4. A Waroona Football Club representative be responsible to check doors and windows are locked after each game. <p>Signage has been placed in rooms indicating our expectations. Doors and windows have been left open leaving a serious security risk. Umpires cleaning their boots on our walls late last year incurred preventable cleaning costs.</p> <p>Any further serious breach of the conditions to the Ag Society rooms will result in them not being available for umpires use any longer. In addition, the Waroona Football Club will be liable for any damage to the Ag Society building.</p> <p>Our cleaning agreement has been \$35 for the past three years. This has been increased to \$40 after each home game. This will be invoiced at the end of the football playing season.</p> <p>I would like to mention, however, that to date for the 2017 season, we are very happy with how the rooms have been left and appreciate that you have given a clear message to the Peel Football League Umpires Association of our expectations.</p> <p>Kind regards, MAREE ELLIS PRESIDENT</p>
<p>18th May, 2017</p>	<p>Moved: K. Hull, Seconded: S. Pitter that all Site Fees for Local Community Groups be charged \$150 for each enterprise / site. To be reviewed from time to time.</p> <p>The previous ruling of August 11, 2011 'Percentage of Takings from Service Clubs' is to be cancelled.</p> <p>Those Community Groups who currently have annual sites are:</p>

2.4 WAROONA LIONS CLUB

Meeting date	RULE AND AMENDMENTS
2007	<p>Letter to confirm arrangement of 10% of profit after their expenses deducted. Payable ASAP after show day.</p>
Aug 11, 2011	<p>Waroona Lions to be invoiced \$200 each year. Lions to invoice Ag Society to recoup expenses (ie lunches)</p>
18 th May, 2017	<p>Moved: K. Hull, Seconded: S. Pitter that all Site Fees for Local Community Groups be charged \$150 for each enterprise / site. To be reviewed from time to time. The previous ruling of August 11, 2011 'Percentage of Takings from Service Clubs' is to be cancelled.</p> <p>Those Community Groups who currently have annual sites are: Yarloop CWA Catering in Memorial Hall Waroona Cricket Club Chocolate wheel Waroona Junior Football Catering at Memorial Hall canteen</p> <p><u>Waroona Lions Club</u> who have been paying \$200 annually <u>will now be charged \$150 for each of their three sites: Animal Nursery, Jim's Kitchen, Lions Train.</u></p> <p>The Men's Shed and Senior Football are not to be charged at this time as both groups provide 'in kind' help to Waroona Agricultural Society.</p> <p>Arrangements with the following service clubs which are now not relevant are to be cancelled: Waroona Playgroup Parents Tent Waroona Scouts Catering in the Memorial Hall Waroona Red Cross Food outlet next to Poultry shed Harvey Lions Lion's Train. Carried</p>

2.5 SITE FEES FOR LOCAL COMMUNITY GROUPS

Previously titled 'PERCENTAGE OF TAKINGS FROM SERVICE CLUBS'

Meeting date	RULE AND AMENDMENTS														
August 11, 2011	<p>General Business Moved: W. Hatch, Seconded: L. Miller to charge a Maximum fee of \$200 for larger groups and Minimum of \$100 for smaller groups with Ag Society sending invoices. Carried</p>														
18 th May, 2017	<p>Moved: K. Hull, Seconded: S. Pitter that all Site Fees for Local Community Groups be charged <u>\$150 for each enterprise / site</u>. To be reviewed from time to time. The previous ruling of August 11, 2011 'Percentage of Takings from Service Clubs' is to be cancelled.</p> <p>Those Community Groups who currently have annual sites are:</p> <table border="0"> <tr> <td>Yarloop CWA</td> <td>Catering in Memorial Hall</td> </tr> <tr> <td>Waroona Cricket Club</td> <td>Chocolate wheel</td> </tr> <tr> <td>Waroona Junior Football</td> <td>Catering at Memorial Hall canteen</td> </tr> </table> <p>Waroona Lions Club who have been paying \$200 annually will now be charged \$150 for each of their three sites: Animal Nursery, Jim's Kitchen, Lions Train.</p> <p>The Men's Shed and Senior Football are not to be charged at this time as both groups provide 'in kind' help to Waroona Agricultural Society.</p> <p>Arrangements with the following service clubs which are now not relevant are to be cancelled:</p> <table border="0"> <tr> <td>Waroona Playgroup</td> <td>Parents Tent</td> </tr> <tr> <td>Waroona Scouts</td> <td>Catering in the Memorial Hall</td> </tr> <tr> <td>Waroona Red Cross</td> <td>Food outlet next to Poultry shed</td> </tr> <tr> <td>Harvey Lions</td> <td>Lion's Train.</td> </tr> </table> <p style="text-align: right;">Carried</p>	Yarloop CWA	Catering in Memorial Hall	Waroona Cricket Club	Chocolate wheel	Waroona Junior Football	Catering at Memorial Hall canteen	Waroona Playgroup	Parents Tent	Waroona Scouts	Catering in the Memorial Hall	Waroona Red Cross	Food outlet next to Poultry shed	Harvey Lions	Lion's Train.
Yarloop CWA	Catering in Memorial Hall														
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Waroona Scouts	Catering in the Memorial Hall														
Waroona Red Cross	Food outlet next to Poultry shed														
Harvey Lions	Lion's Train.														

2.6 AGREEMENT FOR USAGE OF W.A.S. ROOMS - SES

Usage will be on the fourth Saturday of each month 8.00 -11.00am

AGREEMENT FOR USAGE OF WAROONA AGRICULTURAL SOCIETY ROOMS

We, the Murray State Emergency Service agree to the following conditions for the usage of the Waroona Agricultural Society (Inc) rooms:

1. No damage to the premises
2. Rubbish to be placed in external bins
3. Provide own tea, coffee etc
4. Dishes cleaned and put away
5. No excess dirt on floor or carpet
6. Ensure all windows and doors are locked when leaving
7. Keys to be returned the same day.

Should there be any issues incurred with your usage, a fee for cleaning and / or maintenance may be applied upon mutual agreement.

Signed: _____ Name:

On behalf of Murray S.E.S.

Date:

Signed: _____ Name: Alison Birch (Secretary)

On behalf of Waroona Agricultural Society (Inc)

Date:

3.1 SHIRE OF WAROONA OVAL USERS AGREEMENT

Annual Payment - The fee payable to the Shire of Waroona by the Waroona Agricultural Society for the use of the oval and associated facilities for the Annual Show will be \$2750 as per Council Resolution OCM 13/06/040 on the 25th June 2013.

Responsibilities of the Society

- Provide copy of insurance Certificate in relation to public liability.
- Provide Risk Management Plan (*Where a building or place (or part thereof) where 5000 or more persons may assemble for religious, entertainment, recreational or sporting purposes, the application shall be accompanied by a risk management plan that has been developed in accordance with AS/NZS 4360*).
- Seek approval and provide necessary documentation for any required road closures.
- Liaise with the Manager Works & Services and Manager Health & Building on matters of assistance required during the set-up.
- Post clean up of rubbish from grounds and associated areas to be conducted on the Sunday immediately following show day.
- Full clean up to be completed by 5pm on Monday immediately following show day to the satisfaction of the Manager Works & Services.
- Provide staffing for regular cleaning service to all public conveniences.
- A charge will apply for extra work required to be carried out by Council staff.
- Provision of staff to maintain bin liners /clean bins on Show Day.
- Provision of Skip bins and removal.
- Organise provision of Electrician on standby for event.

Responsibilities of the Council

- Provide assistance with setting up as determined by the Manager Works & Services and Manager Health & Building in consultation with the Agricultural Society.
- Provision of portable toilets at old basketball courts in lieu of demolished toilets including cost of plumbing in. Block of 6 – 8 unisex sewer connect or similar.
 - Waroona Agricultural Society may organise /order toilets and invoice the Shire of Waroona for full cost (subject to agreement by the Manager Health & Building in relation to costs).
 - Shire will organise plumbing of portable toilets into the sewer system.
- The toilets at North East end of showgrounds to be opened and made available for the day.
- Provision of approved cleaning products and disposables to be used in maintaining the toilets during the event.
- Pay to Agricultural Society the amount of \$350 in lieu of providing a cleaning service to all public conveniences during the event (or reduction of this amount from annual fee).
- Provision of Wheelie bins to an agreed number and bin liners suitable for all bins on the grounds.
- Removal of Wheelie bins from around the grounds after the event.
- Maintain insurance for all buildings and permanent fixtures.
- Provision of staff member on Show Day for General Maintenance
- Provision of Sand Bags for Marquees to avoid stakes and for tarmac areas.
- Free provision of all available facilities under the Control of the Council for event, including waiving of camping fees at town oval, in return for percentage of gate takings as described above.
- Food stall inspections are to be conducted free of charge.

3.2 SHIRE OF WAROONA LEASE AGREEMENT

Hard copy is filed in the Office Filing Cabinet under 'Shire of Waroona'

3.3 SHIRE OF WAROONA FOOD STALL CHARGES

Meeting: March 16th 2017

General Business

8.5 Shire of Waroona Food Stall Fees and Charges.

On 28th February, Waroona Shire Council resolved that from 2018, that Food Stall holders at the Waroona Show along with the All Australian Car Day and Vintage Machinery Rally will pay the full daily food stall license fee. The fee would be exempt in 2017. The meeting agreed that this fee (\$25) would have to be passed on to Stall Holders.

Maree Ellis and Eric Walmsley to discuss this matter with Ian Curley when they meet with him to discuss show preparation for 2017 (April or May) as it is felt that that the license fee should be included as part of this.

Meeting: April 20th 2017

General Business

8.6 Shire of Waroona Food Stalls charge

Cr Laurie Snell requested the Shire to rescind their motion from the previous Council decision so that local (Waroona) non-for-profit organisations are exempt from the food stall charge to be implemented from 2018 onward. Laurie's motion was carried. Maree Ellis thanked Laurie for her support.

4.1 GATE TAKINGS POLICY – P&C AND P&F

Meeting date	RULE AND AMENDMENTS
20 th October 2005	General Business The procedure for distributing gate proceeds was set as: Deduct 50% of the cost of security from total gate takings. Pay 5% of balance to Shire. Pay 5% of balance to P & C. Moved Ken Landwehr – Seconded Maree Ellis.
April 2007	P & C Payment to be set at 8% and recorded as policy. Payment to Shire to remain at 5%. Formula for calculation to remain the same.
May 2009	The division of the gate takings and manning of gates to be $\frac{3}{4}$ in favour of the P & C and $\frac{1}{4}$ to P & F.
10th Feb, 2011	Gate takings for P&C and P&F be based on the Average Net Takings for the past three years (not including the current year). This would enable the two Associations to be paid more promptly than the previous system.
21st May, 2015	DELETE ALL PREVIOUS RULINGS RE P&C AND P&F GATE TAKINGS PAYMENT
21st May, 2015	Moved: A. Birch 2nd M. Lochowicz "P&C to receive 65% and P&F to receive 35% of the gross 8% of gate takings. This is to be calculated from the current year's gate takings . The percentage of distribution to be reviewed in 2016" Carried
21st May, 2015	Moved: E. Gilbert, 2nd P. Ward "That in order to acknowledge the contribution of the operators of the gates in 2014 and in light of the change to a new system for payment, a one off balancing payment of \$888 be made to the P & C and a one off balancing payment of \$296 be made to P & F." Carried
17 th March, 2016	Moved: K. Walmsley, 2nd: C. Archibald to split the disbursement of the gross 8% of gate takings of the 2016 show by 50/50 to WDHS P&C and St Joseph's P&F, provided the service requirements are filled by each group as allocated by the Waroona Agricultural Society. To be revised after the 2016 show. Carried
15 th June, 2017	<u>P&C & P&F Gate distribution</u> Kylie Walmsley has collated the numbers going through each of the gates to summarise P&C - 4889 and P&F – 4700. The meeting agreed to leave the distribution of payment to 50/50. Carried The figure excluded on line sales and other pre-purchased tickets in which the schools have no involvement. GST is EXCLUDED in figures.
20 th Sept, 2018	General Business 9.3 Gate Takings were \$117,531.83. 8% of this is \$9402. P&C and P&F received 50% each of this. \$4701 each. There were discrepancies in counters at gates therefore having to leave distribution at 50% each. The figure excluded on line sales and other pre-purchased tickets in which the schools have no involvement.

<p>21st November, 2019</p>	<p>General Business 10.3 <u>Gate Distributions P&C, P&F, Waroona West Volunteer Bush Fire Brigade</u> Gate takings were \$115,916. 8% of this is \$9273. This excluded the online and other prepurchased tickets which did not incur involvement of the three groups and increased substantially this year. P&C 38% and P&F 46% were paid \$4,000 each Waroona Bush Fire Brigade 16%, paid \$1,500 P&C were having difficulty in finding adequate staff to man gates so WWV Bush Fire Brigade were invited to assist.</p>

4.2 LIFE MEMBERSHIP SELECTION CRITERIA

The Executive Committee may select any person to be a Life Member of the Society in consideration of any special service rendered to the Society. The Executive committee will follow the Waroona Agricultural Society Life Membership guidelines when making the selection.

Rating 1-10

1. Years of Service or Membership

1 - 5 years(1)	6 - 10 years (2)	11 - 15 years (3)	16 - 20 years (4)
21 - 25 years (5)	26 - 30 years (6)	31 - 35 years (7)	
36 - 40 years (8)	41 - 45 years (9)	46+ years (10)	Sub Total

2. Years of Service on Committee

1 - 2 years (1)	3 - 4 years (2)	5 - 6 years (4)	
7 - 8 years (5)	9 - 10 (years) (8)	11 years + (10)	Sub Total

3. Official Positions Held

(a) President, Secretary, Treasurer	(4 points per year of service)	
(b) Snr, Jnr/Vice Pres,	(3 points per year of service)	
(c) Assistant Sec, Promotions Officer	(2 points per year of service)	
(d) Head Steward	(2 points per year of service)	
(d) Steward	(1 point per year of service)	
(e) Committee Member	(1 point per year of service)	
Sub-Total			

4. Contribution to the Society

a) Busy Bees
 Attends – Sometimes (1) Often (4) Most times (7)
 Attends and does more in their own time (10) **Sub Total**

b) Financial
 Regular trophy donor (1)
 Supports major trophies (3)
 Significant equipment hire donation (5)
 Significant cash \$ donations (5)
 Significant professional labour donation (5) **Sub Total**

c) Other (Specify)

 Committee to rate (1 – 10) **Sub-Total**

Life Membership Criteria (cont)

5. Ambassador for the Society

a) Travels to Regional & State Meetings representing Society –
sometimes (1) regularly (5) always (9)

Sub Total

6. Other Significant Achievements

.....

.....

Committee to rate (1 - 10)

Sub-Total.....

7. Character and Conduct

References from fellow members/associates (personal description of achievements within the Society or Community. How this person is regarded by his/her peers e.g. Leader, morale booster, supporter of others, caring, etc.

Committee to rate (1 – 10)

Sub-Total.....

TOTAL

Recommended benchmark score to qualify for Life Membership : – 90 – 100

Discretionary – Number of years’ service in a particular role or section.

4.3 HONORARY LIFE MEMBERSHIP

The Executive Committee may select any person who is not a part of the committee and who need not be a member, to be an Honorary Life Member of the Society. The Honorary Life Member would be selected for their outstanding contribution to the Society.

4.4 MEMBERSHIP FEES

Meeting date	RULES AND AMENDMENTS
12 th May, 2011	'Committee Members nominated at the AGM be entitled to a 50% reduction in membership. This included the Committee Member and partner.'
16 th Feb, 2017	<p>General Business 10.2 Moved: L. Snell Seconded: K. Waller That membership fees for the 2017 year remain the same and that these fees are: Member and Guest: \$25 Family Membership: \$40 (This includes 2 adults, 2 children 5 – 16 years) Committee Membership: \$10 Life Members and Honorary Members: Free Carried</p>
15 th March 2018	<p>General Business 10.2 Membership Fees for 2018</p> <p>Membership fees for the 2018 year remain the same and these fees are: Member and Guest: \$25 Family Membership: \$40 (This includes 2 adults, 2 children 5 – 16 years) Additional children will be \$10 each. Committee Membership \$10 Life Members and Honorary Members: Free</p> <p>MOVED: K. Hull SECONDED: K. Waller CARRIED</p>
2019	<p>General Business 11.1 Membership Fees for 2019</p> <p>Member and Guest: \$25 Family Membership: \$40 (This includes 2 adults, 2 children 5 – 16 years) Additional children will be \$10 each. Committee Membership: \$10 (This includes 2 adults, 2 children 5 – 16 years) Life Members and Honorary Members: Free Aged Pensioners \$10 CARRIED</p>

4.5 GATE AND ON LINE ENTRY FEES

Meeting date	RULES AND AMENDMENTS
15 th March 2018	<p>10.3 Gate Entry Fees 2018</p> <p>A show of 7 hands out of 24 attendees present voted for the 2018 adult entry fee to remain at \$15.</p> <p>MOVED: L. Snell SECONDED: P. Ward to increase the adult entry fee to \$16. FOR: 9 AGAINST: 9 ABSTAINED: 1</p> <p>AMENDMENT: MOVED: D. Walmsley SECONDED: L. Della Franca to increase the adult entry fee to \$17. FOR: 9 AGAINST: 12 ABSTAINED: 1</p> <p>Due to the Amended Motion to increase the fee to \$17 being defeated, L. Snell's motion was reverted to with Eric Walmsley casting his President's vote FOR the motion to increase the Adult gate entry for 2018 to \$16. CARRIED</p> <p>The remaining gate fees for the year 2018 remain the same as 2017 and these fees are:</p> <p>Children 5-16 years \$10 Aged Pensioners: \$10. Under 5: Free</p> <p>The Waroona Show supports the use of the Companion Card by offering free entry to Carers upon presentation of a valid card when accompanying a person with a disability.</p> <p>MOVED: L. Snell SECONDED: P. Ward CARRIED</p>
20 th September 2018	<p>General Business</p> <p>9.4 Spouses of Life Members are not listed on Members List. They will now be automatically added to the Members list with no fee incurred.</p>
21 st February 2019	<p>General Business</p> <p>11.2 GATE ENTRY</p> <p>Adults: \$15 Family entry \$45 (Includes 2 adults, 2 children 5-16 years), extra child \$10 Children 5-16 years \$10 Under 5: Free Aged Pensioners: \$10</p> <p>The Waroona Show supports the use of the Companion Card by offering free entry to carer's upon presentation of a valid card when accompanying a person with a disability</p> <p>11.3 ON LINE ENTRY</p> <p>Family entry \$40 (Includes 2 adults, 2 children 5-16 years), extra child \$10 Adult \$15 Child 5-16 years \$10 Aged Pensioner \$10</p>

4.6 WAROONA AGRICULTURAL SOCIETY POULTRY CLUB

AGREEMENT CANCELLED 31/7/20

as per minutes 18/6/20

9.4 Waroona Poultry Club

WAS have been advised by Waroona Poultry Club that they wish to withdraw their Sub-Committee status and become their own independent body from 31st July 2020.

Moved: L. Snell **Seconded:** A. Snell that the Waroona Agricultural Society Poultry Club Sub-Committee conditions as per policy drawn up on 13th September 2013, be cancelled on 31st July 2020. The group will now have its own identity known as the Waroona Poultry Club. **Carried**

Moved: John Kennington, **Seconded:** Cath Slater to adopt the Operating Procedures (below) for the Waroona Agricultural Society Poultry Club at the Committee Meeting of the Waroona Agricultural Society (Inc), **19th September, 2013.**

Inaugural Office Bearers and Signatories elected 19th September, 2013.

The Waroona Agricultural Society Poultry Club holds its bank account with the Waroona Bendigo Bank.

That;

Pursuant to s5(f) and s5(g) of the constitution of the Waroona Agricultural Society Inc, a sub-committee be formed, known hereafter as the Waroona Poultry Club, and is delegated the powers and authorities to promote, encourage and organise the matters as may be necessary solely to operate the showing and auction of birds commonly known as "Poultry", subject to the following;

1. The principles of the constitution of the Waroona Agricultural Society Inc, as far as is practicable and limited to the relative requirements in achieving the above goals, be adhered to by the Waroona Poultry Club, in particular the roles defined and complying with s4 (e), s15 (a) & (c), s 17 and s18 as far as is applicable to the Waroona Poultry Club operations.
2. This power of delegation cannot be further delegated.
3. The Waroona Poultry Club shall have an executive of four (4) members, including a President, Vice President, Secretary and Treasurer, and may form a steering group of up to six (6) members, including the executive, all of whom must be members of the Waroona Agricultural Society and be appointed by the Waroona Agricultural Society pursuant to s 5(f) of the constitution. The executive management of the affairs of the Waroona Poultry Club shall be vested in the executive, which will also have control of the funds and management and superintendence of the affairs of the Waroona Poultry Club, while the general management of the affairs of the Waroona Poultry Club shall be vested in the steering committee. The quorum for a meeting shall be set at the first meeting of the Waroona Poultry Club and at each annual meeting.
4. All other members of the Waroona Poultry Club need not be members of the Waroona Agricultural Society; however they will not be eligible to be appointed to the executive or steering group.
5. The Waroona Poultry Club must hold an annual general meeting pursuant to s21 of the constitution, however may choose a separate date other than specified in s 21(a), as long

as the general meeting occurs within a 12 calendar month period and the relevant sections regarding election of office bearers does not apply.

6. Any decision made by the executive or steering committee which purports to bind the Waroona Agricultural Society either financially or contractually, will be of no effect unless agreed to by a duly constituted meeting of the Waroona Agricultural Society resolving to enter into such an arrangement.
7. The finances of the Waroona Poultry Club shall be kept in a separate bank account. The Waroona Poultry Club Treasurer shall keep such records as the club needs, plus shall provide reports to the Waroona Agricultural Society Treasurer in an agreed format, particularly in relation to BAS and GST requirements, in which case time may be of essence, to allow the Waroona Agricultural Society Treasurer to comply with s18 of the constitution and meet the Government's reporting requirements relative to submission of BAS and GST. No funds in excess of those raised by the Waroona Poultry Club shall be expended unless previously agreed to by resolution of a meeting of the Waroona Agricultural Society.
8. Office bearers shall commence to hold office following the meeting at which they were appointed.
9. Any changes to office bearers must be made according to the requirements of s5(f) and s5(h) of the constitution, however the Waroona Agricultural Society will take note of any recommendations of the Waroona Poultry Club.
10. Should there be any conflict between these conditions and limitations, such will be resolved by decision of the Waroona Agricultural Society at its discretion and having regard to s5(g) and 5(h) of the constitution.
11. If the Waroona Poultry Club should request to be disbanded, wound up or dissolved pursuant to s5(h), any and all property whatsoever, including funds left after the discharge of all debts and liabilities, shall be given, transferred or vested in the Waroona Agricultural Society absolutely, free of any encumbrance, mortgage, lien or claim.

The members so appointed under this delegation shall be;
President, Vice President, Secretary, Treasurer and a Steering committee.

4.7 ELECTRICAL SWITCHBOARDS AGREEMENT

Meeting date	RULE AND AMENDMENTS
21st Nov, 2013	General Business b. ' Upgraded switchboards remain the property of Curtis Electrical Contracting Pty Ltd but are Free issue for the future years of the Waroona Agricultural Show'.

4.8 OFFICE KEY

The main key to the Ag Society office may only be reproduced with two of the signatures provided to Mandurah Lock and Key of:

Eric Walmsley
Maree Ellis
Gloria Johnson

Details of those holding keys are kept in the grey filing cabinet in the office.

4.9 FIVE YEAR PLAN

Hard copy filed in White ByLaws folder in Treasurers room and digital copy located at AG SOCIETY/RISK MANAGEMENT/RISK MANAGEMENT 2018 on Secretary's laptop.

4.10 EXECUTIVE SPENDING LIMIT

Meeting date	RULE AND AMENDMENTS
17 th May, 2018	<p data-bbox="545 398 957 432">9. GENERAL BUSINESS:</p> <p data-bbox="545 465 1426 600">9.1 The Executive recommends that the committee resolve as follows; that pursuant to s66(3) of the constitution, the committee authorises the expending of funds up to \$15,000 without prior approval of the committee.</p> <p data-bbox="646 600 1410 633">Moved: E. Gilbert Seconded: K. Landwehr Carried</p>

4.11 DEPRECIATION OF FIXED ASSETS OF THE WAROONA AGRICUTURAL SOCIETY (INC)

Meeting date	RULE AND AMENDMENTS
17 th May, 2018	9. GENERAL BUSINESS: 9.2 The Executive recommends that the committee resolve as follows; that following the audit report, it be the policy of the Society not to depreciate it's fixed assets. Moved: E. Gilbert Seconded: Len Landwehr Carried

4.12 POLITICAL PARTY STALLS

Meeting date	RULE AND AMENDMENTS
17 th May, 2018	<p data-bbox="544 421 959 450">9. GENERAL BUSINESS:</p> <p data-bbox="647 483 1430 685">9.4 Moved: K. Waller Seconded: P. Ward The Waroona Agricultural Society (Inc) remain apolitical and not allow political parties to hold Trade Stalls or Promotions at the Waroona Show. Sitting Federal and State members for our electorate are invited to our Official Luncheon and Opening of the Show. Carried</p>

4.13 HIRE OF MARQUEES

MEETING DATE	RULE AND AMENDMENTS
21 st June, 2018	As a result of marquees being loaned to other users and returning damaged, a Hire fee of \$20 per marquee and a Bond of \$100 will now be applied.